

Lameness in Ruminants 2011 - Manuscript Guidelines

Full manuscripts are required for **oral presentations only**; for poster presentations the submitted abstract will be sufficient. The **manuscript deadline is 30th November 2010**.

Please submit your manuscript as an **email attachment** to the Conference Secretariat at conferencenz@xtra.co.nz

Two documents are requested :

1. **Microsoft Word format** – including tables and figures; illustrations should be included only if they are of a suitable quality for reproduction.
2. **PDF version** – if possible (but not essential) a pdf version of your manuscript should also be submitted. This will provide an editing reference for tables and figures in particular.

Manuscripts, written in English, should not exceed 3,000 words.

In addition, up to 15 references and up to 5 figures and tables may be included.

Headings (in the following order) :

- i. Title
- ii. Authors' initials and last names, departmental affiliations, city, state, postcode and country should be placed below the title.
- iii. Summary
- iv. Keywords (up to 4 words / phrases)
- v. Text with Figures and Tables
- vi. Acknowledgements
- vii. References

The text should be divided into major headings and sub-headings to provide as much clarity as possible. Doses and measurements should be given in metric (SI) units. Specialised abbreviations must be explained.

References

- a. References in the text are given as the authors(s) and year in brackets, eg (Evans 1961). If the author's name is an integral part of the sentence, then the date only is placed in brackets, eg....as reported by Blowey (1996).
- b. References with more than two authors should be cited as, for example (Blowey et al. 1984).
- c. **Full authorship should appear in the references.**
- d. Where several references are cited together, they should be placed in **chronological order**.
- e. At the end of the paper the references should be placed in **alphabetical** order of the lead authors name, and set out as follows. Author's name(s) and initials, year of publication in brackets, full title of paper, full title of the journal, volume number and first and last pages, e.g. Blowey R, Girdler C, Thomas C. (1999) Persistence of foot blocks used in the treatment of lame cows. *Veterinary Record* 144(23):642-3.
- f. References to books should be set out as follows: Author's name(s) and initials, date of publication in brackets, name of chapter or section where appropriate, full title of book, edition, publishers and place of publication, pages referred to, eg Jownacki, A.A. and Tobin, T. (1983) *Plant Toxicities*, Ed: N.E. Robinson. W.B. Saunders, Philadelphia. Pp 595-607.
- g. If papers are referred to which have not yet been **accepted** for publication, they should be referred to as unpublished data.
- h. If tables or illustrations published elsewhere are to be included, it is the author's responsibility to obtain permission from the publisher and author.